CAPSTONE CHECKLIST

The Capstone Seminar is taken during the last semester of the student's degree program and after all core courses are completed with a B- or better. The following items are to be completed prior to registering for PAD 5361/CJ 5361 and upon completion, a permission number will be issued to register for the course. Please email the completed checklist to cps@uccs.edu for review and a permission number to enroll.

Student Name:

Student ID:

Degree Program:

Date CITI training completed:

Date participated in Capstone Orientation

      (either virtually, in-person, or one-on-one with Capstone Instructor):

Partner agency name:

Third reader name and email address (from partner agency):

Capstone topic:

Second reader name:

Date of discussion with second reader to determine need for IRB approval:

Do you need IRB approval?   Yes   No

Second reader signature:

How are you participating in Capstone Seminar: Online   In-Person

Student Signature:

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Degree audit completed:

Capstone Instructor approval:

Permission number issued:

Completed Capstone Checklist provided to
student, program assistant, capstone instructor, program director, & faculty advisor: