



College of Public Service Certificate Declaration

All our Certificates can be taken by UCCS graduate students. If you are a College of Public Service student in the Master of Criminal Justice, Master of Public Administration, or a dual degree then courses taken within the degree may double-count for both the degree electives as well as the elective requirements to complete the certificate(s). To declare a certificate(s), please complete the following form and email to cps@uccs.edu. Once the certificate requirements have been met, it will be annotated on your transcript.

- Criminal Justice * Public Management** Nonprofit Management
- National Security Intelligence Grant Writing, Management and Program Evaluation
- Homeland Security and Emergency Management

* MCJ students may not pursue the Criminal Justice certificate ** MPA students may not pursue the Public Management certificate.

Full Legal Name		Student ID	
Address		Birthdate	
Phone		Program	
Email Address			

Requirement of the certificates as well as course schedules, can be found at <http://www.cps.uccs.edu>.

I hereby certify that to the best of my knowledge the information furnished on this form is true and complete. I acknowledge that I must earn a B- or better in each course counted toward a certificate. I understand that not all courses are offered each semester and may be offered either online or on-campus.

Student Signature		Date	
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Signature Needed for Applicants Not Enrolled in College of Public Service

Note: It is the responsibility of the student to check with their primary graduate college to decide if these certificate courses count as overage to their degree or if they can dual count towards their degree requirements.

Program Director		Date	
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Next Steps - Once this document is complete and if the student is not in the College of Public Service an update form will be submitted to the Registrar, and you should see this certificate added to your degree audit within 5-7 business days.

Please submit signed certificate application to cps@uccs.edu.